

### ***Colonies Cruisers Swim Team Committee Charge***

The Colonies Cruisers Swim Team Committee is a working committee of the Colonies Swim and Tennis Club (CSTC) that serves as the guiding entity over summer swim team activities. The Committee works collaboratively to mutually support the best interests of swimmers, parents and coaches in order to promote a safe, positive and fun summer swim environment. Committee members serve as ambassadors for the program – working to build a community of swimming families that support the team, CSTC and one another at all levels of competition. Primary functions include:

- Hiring and oversight of coaches
- Representing the team for participation in the Greater Richmond Aquatics League
- Oversight of swim team officials' certification
- Planning and execution of swim team activities
- Raising money to carry out all swim team activities
- Oversight and management of swim team equipment
- Distribution of an annual post season survey to swim team families

**Membership:** The committee is comprised of parent volunteers for the following key leadership positions.

Role	
Parent Representative	Volunteer/Swimmer Check-In Coordinator
Treasurer	Spirit Coordinator
GRAL Representative	Swim-A-Thon Coordinator
Certified Officials Coordinator	Champs Coordinator
Meet Director	Concession Coordinator
Computer Representative	Fundraising Coordinator
Website Administrator	CSTC Swim Team Representative

Members are responsible for positively representing the Colonies Cruisers in all swim team-related activities, being a good steward of swim team funds, regularly attending committee meetings, and executing the responsibilities associated with assigned positions.

**Meeting Timeline:** The committee currently meets bimonthly, except during the summer swim season. Meeting agendas are shared with committee members and CSTC before each meeting.

**Reporting & Decision-Making Structure:** The committee seeks consensus for all decisions. Decisions determined to require a vote will be by majority, if needed. The Executive Committee, which is comprised of the Parent Representative, the Treasurer and the GRAL Representative, will make key decisions on behalf of the full committee, if needed, between meetings. The CSTC Swim Team Representative serves as conduit of information between the committee and CSTC.