



Barton Creek West Barracudas vs Westwood Waves
Thursday, June 8 at 4:30 pm
WWCC warm up 3:30 pm, BCW warm up 4:00 pm

We are very excited to host the BCW Barracudas next Thursday. Please read the following information and communicate to your parents to help with logistics the day of the meet, paying close attention to volunteer requests.

SET UP LOCATION

The visiting team will set up on the “grassy” hill by the Cafe patio. Your team will be set up closer to Lake Austin on the lower/back section of the property. Westwood will be located on the sport court and under the trees near the parking lot/entrance. Please encourage your kids and parents to pick up after themselves during and after the meet.

FOOD/BEVERAGE

- Payment options: Credit cards will be accepted in the Lake View Cafe.
- Food: BBQ sandwiches, salads, chicken tenders, chips and queso, fruit, ice cream, alcoholic and non-alcoholic beverages will be available.
- Water: Self-serve water stations are available outside the Café and the far side near the baby pool. Westwood Hospitality Volunteers will also be delivering water to volunteers.

PARKING

Parking is limited and restricted to Westwood families only. Your team will need to park on 35th Street. Please abide by any posted restrictions. Laguna Gloria and Mayfield Park are not available for our use and towing is enforced. We are also unable to park on Mount Bonnell. They will tow and ticket from there too. We will have a golf cart to assist people back and forth to the property. Thank you for your understanding.

RESTRICTED AREAS

- Ready bench is for swimmers only. Please keep extra parents and swimmers out of this area. The pool deck is the best place to cheer for their swimmers.

- Timer tent and finish line are very crowded areas and should be limited to swimmers only. Parents should walk the perimeter of the pool to get around.
- Computer tent should have limited parent traffic. If there are questions related to times, results, or DQs, please ask parents to communicate with your President first.
- Roped off area must be kept clear for the starter.

VOLUNTEERS

- **Stroke Judges:** The visiting team will provide 2 stroke judges on deck at all times. All stroke judges will meet on deck at 4:15 pm. You may substitute as you see fit; however, please remind anyone rotating out to provide the reliever all pertinent information. Our head stroke judge is Bridgette Stahlman; she can be contacted at Bridgette.stahlman@gmail.com prior to the meet if you have questions.
- **Ready Bench:** The visiting team will provide **2 volunteers** at ready bench at all times (1 to work ready bench; 1 to work relays). Our head ready bench volunteer is April Fox. Please contact April with questions prior to the meet at April.west.fox@gmail.com.
- **Computer:** We ask that all relay changes be communicated to the computer team at your earliest convenience (no later than 15 minutes after the relays are completed). Our head computer person is Ryan Sprague and he can be contacted at aquatics@westwoodcountryclub.com prior to the meet if you have questions.
- **Timers:** The visiting team will provide 6 timers at all times. They can rotate in and out, but we need 6 for the entire meet. Our head timer is Ellen Kester; please contact Ellen with questions prior to the meet at ellen.kester@bilinguistics.com.
- **Awards/Ribbons:** The computer team provides award labels throughout the meet (first labels usually printed during backstroke) and completes the final reports about 30 minutes after the meet. We will have space for you to work during the meet, or you may choose to take the labels with you. Please let us know your preference. Either way, we would like to have two extra volunteers from your team to help hand out heat winner ribbons. Our Head Awards/Ribbons person is Erin Donoghue. Your two volunteers can check in with Erin 15 minutes before the meet starts. She will be inside the gym set up at a long table overlooking the pool.

COMPUTER

- **Entries/Roster:** Your meet entries and roster are due **Wednesday at 8 am** e- mailed to Ryan Sprague at aquatics@westwoodcountryclub.com We will provide the Meet Maestro database by Wednesday at 6pm for you to print and complete remaining items for the meet. Please contact me directly if this timing does not work. We will not have heat sheets available during the meet, so please provide to your parents ahead of time.
- **Meet changes:** We strongly discourage deck entries, but understand there are circumstances requiring it. Please communicate to your team these should occur as a last resort. We will accept deck entries no later than 30 minutes prior to the meet start.

MISC. Fun relays: Do you want to swim a coach's relay? Parents' relay? Just let us know! We have coaches and parents eager to swim! **Questions:** Should you need anything, do not hesitate to contact Kelley Newberry at 512-769-4915 or kelleynewberry@yahoo.com.