

Committing to a Dual or Divisional Meet

Committing to a meet is extremely important. If you do not commit your child to a meet, they will not be entered into the meet at the initial entry exchange with the other team. While some teams do allow late entries after that point, teams are not required to do so and furthermore, the relays are entered at the initial exchange. Because entered events are visible to everyone, late entries will not be allowed to replace swimmers on a relay team (they will be allowed to help form a relay team if there weren't enough swimmers previously entered).

You can commit your swimmer to any event on the website and also edit their commitment at any time leading up to the meet. In order to ensure that a swimmer is entered in the initial exchange, they must be committed to the meet by Tuesday night on the week of the meet. It is recommended that you commit your swimmer(s) to all meets they will attend as soon as possible to avoid any last-minute difficulties. While we encourage all swimmers to attend all meets, information that a swimmer will not be able to attend a meet is also appreciated.

An example (committing a swimmer to attend a meet at Hearthstone) is given below:

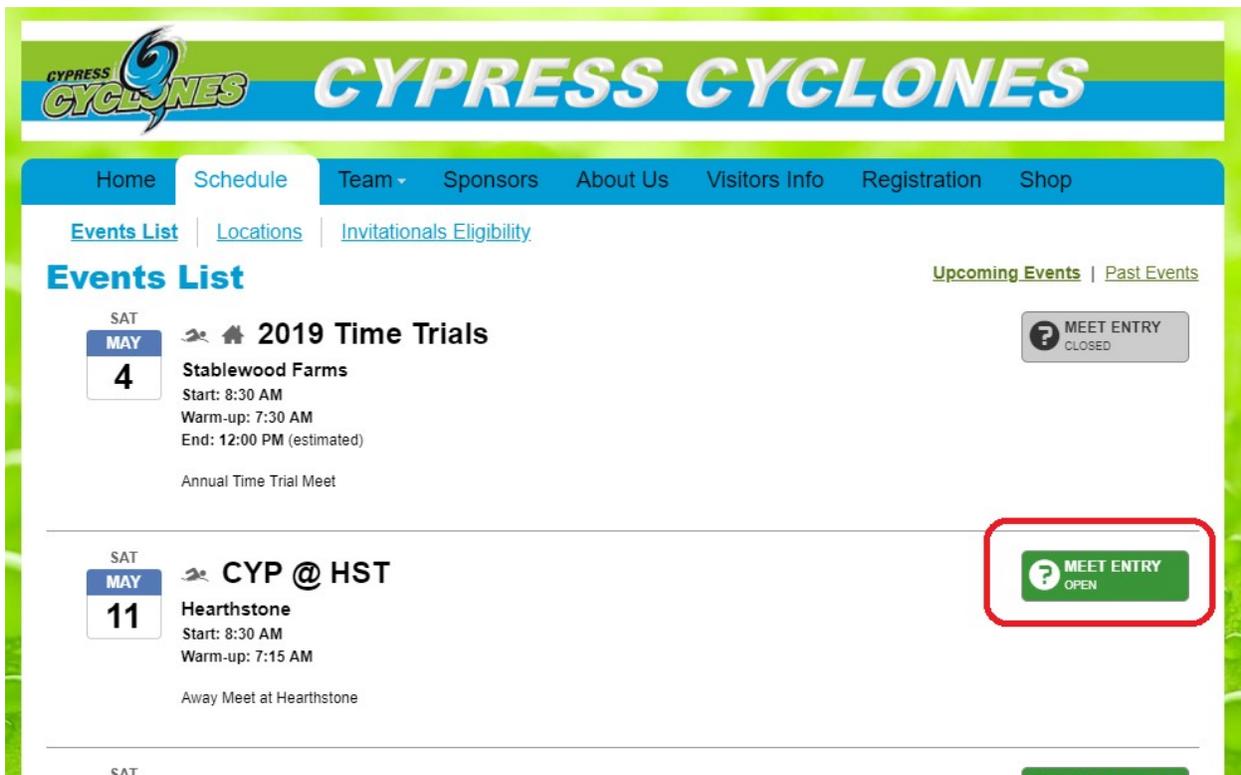
1. Sign in to your account at <http://www.cypresscyclones.com>

The screenshot shows the homepage of the Cypress Cyclones website. At the top, there is a banner for 'PREMIER AQUATICS CLUB OF KLEIN' with the tagline 'Dreaming Bigger, Swimming Faster'. To the right of the banner is a 'Login' button. Below the banner is the 'CYPRESS CYCLONES' logo. A navigation bar contains links for Home, Schedule, Team, Sponsors, About Us, Visitors Info, Registration, and Shop. The main content area features a large team photo of swimmers in blue uniforms. To the right of the photo, there is a blue box that says 'Team Registration is Now Open!' and a green 'Register now' button. Below this, there is a section for 'Upcoming Events' with a 'View all' button. The events listed are: 2019 Time Trials (May 4th), CYP @ HST (May 11th), and HUNT @ CYP (May 18th).

2. Select "Events List" under the Schedule menu on the front page.



3. Locate and select the MEET ENTRY button to the right of the meet you're committing to.



4. Click on Edit under your list of swimmers.

The screenshot shows the Cypress Cyclones website interface. At the top, there is a navigation bar with links for Home, Schedule, Team, Sponsors, About Us, Visitors Info, Registration, and Shop. Below this, there are links for Events List, Locations, and Invitationals Eligibility. The main heading is "CYP @ HST - May 11, 2019" with a sub-heading "Away Meet at Hearststone". Underneath, there is a section titled "Your family swim meet status" listing three swimmers: Maya Dresslar, Seri Dresslar, and William Dresslar. Each swimmer's status is "Not qualified for any events." At the bottom left, there is a green "Edit" button highlighted with a red box. Below the "Edit" button is a link "Return to Swim Meets".

5. Select your swimmer's attendance status from the drop-down list.

The screenshot shows the same website interface as the previous one, but with the dropdown menu for Maya Dresslar open. The dropdown menu is highlighted with a red box and contains four options: "(undeclared)", "(undeclared)", "Not attending this meet", and "Attending this meet". The "Attending this meet" option is highlighted in blue. Below the dropdown menu, there are "Save" and "Cancel" buttons. The navigation bar and other elements are the same as in the previous screenshot.

6. Choose your swimmer's relay availability and enter any notes for the coach. Notes can also be left for swimmers who will not be attending. Don't forget to click Save after finishing.

The screenshot shows the 'CYPRESS CYCLONES' website interface. The main navigation bar includes 'Home', 'Schedule', 'Team', 'Sponsors', 'About Us', 'Visitors Info', 'Registration', and 'Shop'. Below this, there are links for 'Events List', 'Locations', and 'Invitationals Eligibility'. The current page is titled 'CYP @ HST - May 11, 2019'. Under the heading 'Maya Dresslar', there is a dropdown menu set to 'Attending this meet'. A red box highlights a dropdown menu for 'Is Maya available to swim in relays?' with the following options: 'Available for all relays' (selected), 'Available for all relays', 'Arriving late, not available for early relays', 'Leaving early, not available for late relays', and 'Not available for any relays'. Below this, there is a text area for 'Need to let the coach know something?'. Further down, there are dropdown menus for 'Seri Dresslar' (undeclared) and 'William Dresslar' (undeclared). At the bottom left, a red box highlights a 'Save' button and a 'Cancel' link. The footer of the page repeats the main navigation bar.

7. When finished your swimmers' status should be updated.

The screenshot shows the 'CYPRESS CYCLONES' website interface after the relay availability form has been submitted. A green message box at the top states 'Meet entries were saved successfully.' with a 'Back to Swim Meets' link. The page title remains 'CYP @ HST - May 11, 2019', and it notes 'Away Meet at Hearststone'. The section 'Your family swim meet status' lists the swimmers and their status: 'Maya Dresslar' is 'Attending' (indicated by a green checkmark), 'Seri Dresslar' is 'Not attending' (indicated by a red X), and 'William Dresslar' is 'Attending' (indicated by a green checkmark). An 'Edit' button is located at the bottom left of the status section, and a 'Return to Swim Meets' link is at the bottom. The footer of the page repeats the main navigation bar.