How to Sign Up to Volunteer for Meet Jobs

1. Go to the Meets & Events page on the Rockville Rays website:
   https://www.rockvillerays.com/swim_meets
2. Next to each event is an RSVP and Job Signup button. If a job signup is open, the button will appear as green.

    Job sign ups that are closed appear in gray.

3. Click the green button for any open job signup.
4. A page will open with both parent's names and a blue button to sign up for jobs.

5. Under your name, click the blue button that says "sign up for jobs." Open job opportunities will appear on the screen.

Job Opportunities for Parent One

Check to signup	Name	Start	End	Filled	Points
☐	**Certified Referee** - Entire Meet (Certified Official)	Event #101	Event #143F	(0/1)	1.0
FILLED	Certified Referee - Entire Meet (Trainee)	Event #101	Event #143F	(1/1)	0.0
FILLED	Certified Starter - Entire Meet (Certified Official)	Event #101	Event #143F	(1/1)	1.0
☐	**Certified Starter** - Entire Meet (Trainee)	Event #101	Event #143F	(0/2)	0.0
☐	**Certified Stroke & Turn Judge** - Entire Meet (Certified Official)	Event #101	Event #143F	(3/4)	1.0
☐	**Certified Stroke & Turn Judge** - Entire Meet (Trainee)	Event #101	Event #143F	(0/4)	0.0
☐	**Clerk of Course** - Entire Meet	Event #101	Event #143F	(0/3)	1.0
☐	**Head Timer** - Entire Meet	Event #101	Event #143F	(0/1)	1.0
☐	**Hospitality** - Entire Meet	Event #101	Event #143F	(1/3)	1.0
☐	**Lane Timer** - Entire Meet	Event #101	Event #143F	(6/24)	1.0
☐	**Photographer** - Whole Meet	8:00 AM	11:30 AM	(0/1)	1.0
☐	**Runner** - Entire Meet ❶	Event #101	Event #143F	(0/2)	1.0
☐	**Set-up** - Pre-meet	7:00 AM	7:30 AM	(2/3)	1.0
☐	**Table Announcer** - Entire Meet	Event #101	Event #143F	(0/1)	1.0
FILLED	Table Computer Operator - Entire Meet	Event #101	Event #143F	(1/1)	1.0
FILLED	Table Verifier - Entire Meet	Event #101	Event #143F	(2/2)	1.0
☐	**Tear-down** - Post-meet	11:30 AM	12:00 PM	(0/3)	1.0
FILLED	Volunteer Check-in - Pre-meet	7:00 AM	8:30 AM	(1/1)	1.0

Save Assignments or Cancel

6. Check the box next to the job you would like to volunteer for and click the blue "**save assignments**" button.
7. Once you have saved the assignment, the volunteer position will appear under your name.

Parent One

Name	Start	End	Filled	Points
Table Announcer - Entire Meet	Event #101	Event #143F	(1/1)	1.0

Sign up for Jobs

8. Repeat this for each swim meet.

Descriptions for all volunteer positions are available on the Rockville Rays website here: https://www.rockvillerays.com/volunteer-jobs