



2025 Horsetooth Summer Swim League Championship Meet

Friday, July 18th, 2025 AM (11 & Over)

Friday, July 18th, 2025 PM (Distance)

Saturday, July 19th, 2025 (10 & Under)

Bucking Horse Broncos
Centennial Stingrays
Collindale Dolphins
FCCC Country Toads
Fossil Lake Ranch Penguins
Genesis Gila Monsters
Huntington Hills Hurricanes
Loveland Lakers
Maple Hill Makos
Nelson Farm Gators

Parkwood Piranhas
Observatory Village Comets
Registry Ridge Rays
Ridgewood Hills Dolphins
SCCA Sharks
Stetson Creek Cutthroats
Stoneridge Stingrays
Village Green Velociraptors
Westfield Waves
Willow Springs Walruses

Welcome Horsetooth Summer Swim Clubs!

Thank you for participating in the Horsetooth Summer Swim League Championship Meet, to be held at the SCCA Pool July 18th & 19th, 2025. This is your information packet and contains all pertinent information regarding events, scoring, awards, merchandise orders and advertising forms. Please share with the families on your team, all coaches and managers.

Important Deadlines:

July 1	Deadline for Sponsorships
July 2	Online Store for City Meet Merch closes
July 12 at 3:00 PM	Entries due on Swimtopia (Locked and Ready To Merge)
July 12 at 3:00 PM	Payments (One to HSSL and one to SCCA) and Meet Entry Form Due at SCCA Pool SEE LAST PAGE OF THIS DOCUMENT
July 14 at 3:00 PM	Deadline for late entries and payment
July 15 or July 16	Warm-up Slots and final details Communicated
Friday, July 18 8:00 AM	Session 1: 11 & Over Events
Friday, July 18 5:00 PM	Session 2: Distance Events (100 for 8&U, 200, 400)
Saturday, July 19 8:00 AM	Session 3: 10 & Under Events

Meet Directors	Troy Gerhardt, Tasha Marchant
Entry Chair, Computer Expert	Tim Thayer
General Inquiries	SCCA Sharks Board

All communication should be sent to sharksscca@gmail.com

MEET FORMAT: The meet will be run as Timed-Finals. Swimmers will be seeded from slowest to fastest in a 6-lane pool, alternating heats of girls and boys. The 400 Freestyle events will be run as a mixed-gender event but scored as individual Men's/Women's events and as an individual age-group event.

- Session 1 : Friday, July 18, 2025 11 & Older Swimmers - 8:00 AM
- Session 2 : Friday, July 18, 2025 Distance Events - 5:00 PM
- Session 3 : Saturday, July 19, 2025 10 & Under Swimmers - 8:00 AM

FACILITY: The SCCA pool is a 6-lane, 25-yard pool. The competition course has a Colorado Timing Systems Dolphin electronic timing system with automatic electronic start and a manual stop. The starter equipment features a visual start signal light designed for athletes who are deaf and hard of hearing, and is useful for all athletes. The meet will utilize 1 additional manual stopwatch as a backup time for events. Spectator seating is limited, so plan accordingly and bring along your own personal chairs.

FACILITY LOCATION: South College Community Association 313 Tulane Dr. Fort Collins, CO 80525

COURSE: The course is run as a Short Course Yards (SCY) course and all times reported as such.

SESSION TIMES: *SCCA Reserves the right to adjust these times if needed for weather or number of entries*

Session 1	Friday, July 18, 2025 11 & Older Swimmers - 8:00 AM
Warm up:	6:00 am to 6:25 am First Wave
	6:25 am to 6:50 am Second Wave
	6:50 am to 7:15 am Third Wave
	7:15 am to 7:40 am Final Wave
	7:40 - 7:55 am One Way Starts
Coaches' Meeting	7:30 am in Hospitality Area Scratches submitted
Timers' & Heating Meeting	7:35 am at Computer Tent
Session 2	Friday, July 18, 2025 Distance Events - 5:00 PM
Warm up:	4:00 pm to 4:50 pm - Open Warm-up
	4:45 pm - Timer Meeting and scratches submitted
Session 3	Saturday, July 19, 2025 10 & Under Swimmers - 8:00 AM
Warm up:	6:00 am to 6:25 am First Wave
	6:25 am to 6:50 am Second Wave
	6:50 am to 7:15 am Third Wave
	7:15 am to 7:40 am Final Wave

	7:40 - 7:55 am One Way Starts
Coaches' Meeting	7:30 am in Hospitality Area Scratches submitted
Timers' & Heating Meeting	7:35 am at Computer Tent

WARM UPS: Lane assignments will be provided based on entries. Teams will be informed of the warm-up schedule on the Tuesday or Wednesday prior to the meet, July 15th or 16th, 2025.

ELECTRONIC ENTRIES: All entries are to be submitted in Short Course Yards (SCY) via SwimTopia. Please check that your team name, address, and contact information are listed correctly in this file. **All entries are due on Saturday, July 12th by 3:00pm.**

ENTRY LIMITATIONS: Swimmers may swim a maximum of **3 individual events and 2 relay events.** Each swimmer can only swim in ONE medley relay and ONE free relay.

RELAYS: All relay swimmers must be officially entered in the meet and swimming in at least ONE individual event. Coaches are responsible for getting relay teams to the heating area. Please ensure that coaches are following proper heating and seating procedures. CHECK IN is required at the Clerk of Course for this meet. All relays must have 4 individuals participating. There will be mixed relays and swim ups are allowed. See SwimTopia for specific guidelines on mixed relays.

HEATING & SEATING: All athletes must check in with the clerk of course prior to their event. Heaters and seaters will help ensure athletes are in their correct heat and correct lane. The heating & seating area will be fenced off; no parents or spectators will be allowed in this area. Coaches will be allowed and encouraged to help with relays.

DECK ENTRIES & SCRATCH PROCEDURES: There will be NO deck entries accepted at the meet. All entries must be submitted electronically using SwimTopia by Saturday, July 12^h, at 3:00pm. Meet scratches for individual and relay events occur, each day, at the Coach's meeting, prior to the start of the meet. Coaches meetings are scheduled for 7:30 am each day, in the Hospitality area.

DEADLINES: Deadline for SwimTopia entries is Saturday, July 12th, 3:00pm. All entries per team must be "locked out" then set to "Ready" in SwimTopia by 3:00pm or they will be considered late. Please see entry and fee guidelines for details.

ENTRY FEES: Electronic entries: A \$5.00 fee is assessed per swimmer as an entry fee. In addition to entry fees, event fees are: \$7.00 for each individual event, \$14.00 for relays. **PLEASE NOTE:** Failure to submit entries and fees by the deadline, July 12th, will also result in a \$50.00 processing fee and entry fees will triple. No refunds will be given for entries that are accepted, or for entries that are rejected due to improper entry.

Electronic Entries by July 12th Deadline:

Individual Entry Fee: \$5.00

Individual Event Fee: \$7.00

Relay Event Fee: \$14.00

Entries Submitted after July 12th 3pm and NO LATER than July 14th(3pm):

Individual Entry Fee: \$15.00

Individual Event Fee: \$21.00

Relay Event Fee: \$42.00

Processing Fee: \$50.00

PAYMENT INSTRUCTIONS: Checks are payable to SCCA Swim Team for all individual events and relays. A separate check will be written to Horsetooth Summer Swim League for all entry fees. See the **HORSETOOTH LEAGUE CITY MEET 2025 ENTRY FEE FORM** on the last page of this document for further instructions on how to submit payment.

EVENTS: The meet is pre-seeded and swimmers must swim in assigned heats and lanes. Heating changes may occur only by Meet Director/Entry Chair approval. If scratches leave an event with less than 3 swimmers, SCCA reserves the right to deck-seed the event. Additionally, swimmers missing their heat or event because they did not show up in the heating area, **WILL NOT** be reheated.

RULES: Current CSSCSA Swimming rules will govern all competition. Horsetooth League Disqualification Tiers will be utilized by officials.

COACH COMMITTEE: SCCA will have a committee of 3 coaches total from the Horsetooth Summer Swim League to discuss any officiating discrepancies that might occur during the City Meet days.

ELIGIBILITY: All athletes must be current athlete members of a Horsetooth Summer Swim League club, whose age group is defined as the age the swimmer is on the 15th of May of the current season. Swimmers whose birthday falls on May 15th, 12:00AM, or later, must swim in that age-group during the season. (For example, a swimmer who turns 11 at 12:01AM on May 15th must swim in the 11-12 age group.) *Any swimmer who has practiced with a USA Swimming sanctioned club after May 15, 2025 will not be eligible to swim as stated in HSSL bylaws.*

MERCHANDISE ORDER DEADLINE: Pre-orders of merchandise can be done online starting now. Send the below link out to your swimmers and families and they can do their own individual purchase of merchandise. Orders for your team will be ready for pick up on Friday, July 18th, 2025 at SCCA Pool. No merchandise will be available for purchase at the City Meet, nor will SCCA be placing orders for teams or families. Deadline to make online orders is Wednesday, July 2, 2025. The website to make online orders is: [MI SPORTS ONLINE WEB STORE](#).

MEET PROGRAM: There will not be a physical copy of the meet program. It will be published for all to access on Swimtopia. 2-3 heat sheets per team will be provided to coaches each session. Some Heat sheets will be posted around the pool.

TIMER ASSIGNMENTS: Please see the timing assignments below and make a note of each shift's end and start events. Final timing assignments will be posted prior to each session. Please double check the lane assignments, at that time, as the meet director reserves the right to alter this preliminary schedule based on meet entries. **Teams are expected to provide 2 parent volunteers to time for each slot listed. Timers should be experienced and reliable with timing at a meet!** If parent volunteers cannot be provided, then the coaches are expected to fill this position. Volunteers are expected to check-in at the volunteer table. If volunteers from your team do not report, your team rep will be contacted to find volunteers.

SESSION 1 FRIDAY, JULY 12th 11 & OLDER SWIMMERS (8am)

Lane	1	2	3	4	5	6
1 st Shift Event 1-24	Fossil Lake Ranch (2)	Ridgewood Hills (2)	Nelson Farm (2)	Westfield (2)	Willow Springs (2)	Stetson Creek (2)
2 nd Shift Event 25-48	Loveland Lakers (2)	Huntington Hills (2)	Collindale (2)	Village Green (2)	Parkwood (2)	Maple Hill (2)

SESSION 2 FRIDAY, JULY 12th DISTANCE EVENTS (5pm)

Lane	1	2	3	4	5	6
1 st Shift Event 49-52	Fossil Lake Ranch (2)	Huntington Hills (2)	Village Green (2)	Nelson Farm (2)	Westfield (2)	Collindale (1), Bucking Horse (1)

Note: 400 Free Events: Each team will provide own Lap Counters

SESSION 3 SATURDAY, JULY 13th 10 & UNDER SWIMMERS (8am)

Lane	1	2	3	4	5	6
1 st Shift Event 53-68	Registry Ridge (2)	Stoneridge (2)	Huntington Hills (2)	Observatory Village (2)	Village Green (2)	Fort Collins Country Club (2)
2 nd Shift Event 69-84	Bucking Horse (2)	Willow Springs (2)	Westfield (2)	Nelson Farm (2)	Fossil Lake Ranch (2)	Centennial Rec (2)

MEET VOLUNTEERS: ALL teams are required to supply additional volunteers for the City Meet. Please see below what is required from your team. Volunteers are expected to check-in at volunteer table. If volunteers from your team do not report, your team rep will be contacted to find volunteers.

POSITIONS REQUIRED FROM THE HORSETOOTH SUMMER SWIM LEAGUE TEAMS:

SESSION 1 FRIDAY AM, JULY 18th 11 & OLDER SWIMMERS

1st Shift Event 1-24	Heat Winner Presenter (1): Collindale	Merch Distribution (1): Fort Collins Country Club	Runner (1): Bucking Horse	Back-up Timer(1): Registry Ridge
2nd Shift Event 25- 48	Heat Winner Presenter (1): Stoneridge	Merch Distribution (1): Bucking Horse	Runner (1): Willow Springs	Back-up Timer(1): Parkwood

SESSION 2 FRIDAY PM, JULY 18th DISTANCE

1st Shift Event 49-52	Heat Winner/Runner (1): Bucking Horse	Back-up Timer(1): Parkwood
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SESSION 3 SATURDAY, JULY 19th 10 & UNDER SWIMMERS

1st Shift Event 53- 68	Heat Winner Presenter(1): Ridgewood	Merch Distribution (1): Stetson Creek	Runner (1): Collindale	Back-up Timer(1): Maple Hill
2nd Shift Event 69- 84	Heat Winner Presenter(1): Observatory	Merch Distribution (1): Collindale	Runner (1): Centennial Rec	Back-up Timer(1): Loveland Lakers

SCCA will provide volunteers for the positions below:

SESSION 1 & 2 FRIDAY, JULY 12th 11 & OLDER SWIMMERS

Announcer, Computer, Meet Set up, Concessions, Hospitality, Clerk of Course, First Call/Last Call, Facilities Patrol, Traffic/Parking Monitor, Awards

SESSION 3 SATURDAY, JULY 13th 10 & UNDER SWIMMERS

Announcer, Computer, Meet Tear Down, Concessions, Hospitality, Clerk of Course, First Call/Last Call, Facilities Patrol, Traffic/Parking Monitor, Awards

Note to Volunteers:

Please arrive in time to set up your space and attend your meeting if you are a timer, runner, or heater/seater. We will hold only **one meeting for BOTH first and second shifts at 7:35am.** Second shift should be prepared to switch between events 24 and 25 on Friday and events 68 and 69 on Saturday.

ALL volunteers are required to sign in at the volunteer station before their shift

HEATING/SEATING DECK ACCESS: Only athletes, coaches, officials and the official meet staff actively participating in the meet are permitted in the Heating/Seating pool deck area. Parents are NOT PERMITTED in the fenced-off Heating/Seating area unless given prior approval by the Meet Director.

SCORING: The scoring of individual placings is as follows: 16-13-12-11-10-9-7-5-4-3-2-1

The scoring of relay placings is as follows: 32-26-24-22-20-18-14-10-8-6-4-2

AWARDS: Medals will be awarded to the top 1st-3rd place finishers in each event. Ribbons will be awarded to the 4th-10th place finishers for each event. Medals and ribbons can be picked up at SCCA Pool from 7am-9am during the week following the City meet. Awards will be given to each division. Below are the Divisions for 2024.

Division 1	Division 2	Division 3	Division 4
Huntington Hills	Village Green	Genesis Miramont	Observatory Village
Nelson Farm	Collindale	Maple Hill	Registry Ridge
SCCA	Bucking Horse	Stetson Creek	Stoneridge
Westfield Waves	Willow Springs	Ridgewood Hills	Fort Collins Country Club
Fossil Lake Ranch	Centennial	Parkwood	Loveland

The divisions are based on the top 5 scoring teams at the last city championship meet for Division 1, followed by the next top scoring teams, etc.

HOSPITALITY FOR COACHES AND OFFICIALS: Food and beverages will be available throughout each session in the NW corner patio area of the pool. Breakfast and lunch will be provided.

CONCESSIONS: Breakfast burritos, coffee, drinks and various healthy and kid-friendly snacks will be available for sale at our concessions booth. The Kona Ice truck will arrive at 10:30 am each day and will be available for shaved-ice purchases.

PARKING: Parking is limited around the pool area. Please make an effort to keep driveways clear- carpooling is highly encouraged! Do not park in front of neighborhood driveways. Please do not park in the Fire Zone, nor where cones have been placed. Hosting City Meet at an outdoor neighborhood pool is a privilege, and when we upset the neighborhood, hosting this big event becomes increasingly difficult

TENT SET UP: Tent spaces will be available inside the pool area. Tents may **only be set-up in the grassy area** aside from the starting and coaches tents on the West side of the pool. Please do NOT cross any caution taped off areas. Do not set up on someone's property. Space is limited and we ask that all teams consolidate and share their tent areas. All spectators must provide their own seating.

WEATHER PROTOCOL: In case of adverse weather conditions in the area (thunder/lightning, hail), SCCA reserves the right to interrupt the meet according to the weather safety guidelines as defined by Splash Pool Management. The team reserves the right to implement the half hour safety delay following the last sighted lightning strike or to resume the meet following subsided hail events, or to cancel the remaining meet events at the discretion of the Meet Director. In cases of thunder/lightning, all teams and swimmers will be asked to immediately evacuate the fenced pool area. In cases of hail events, all teams and swimmers will be asked to seek covered shelter.

SAFETY:

1. Diving will be prohibited during warm-ups except from diving blocks.
2. There will be no diving or swimming in the pool area at any time, except during events.
3. Glass containers are NOT permitted within the facility.
4. No one, except for officials, coaches and specific volunteers will be allowed in the hospitality area.
5. Video recording devices, including cell phones, are not permitted in changing areas or restrooms.
6. Bathrooms are primarily for athlete use only. (*Spectators with special needs may use the bathrooms.*) Port-a-Potties will be provided for spectators.
7. Diving well and diving boards are completely off limits.
8. Absolutely no climbing on pool walls or structures.

PHOTOGRAPHY AND VIDEO RECORDING: Meet management has the full authority to restrict any and all flash photography during the start of any heat, including whenever any swimmer is stepping up or standing on a block for the purpose of the start of a heat.

SPONSORSHIP: Deadline for Sponsorships is July 1, 2025. Direct inquiries to Emily Birdsall:
emilyjoybirdsall@gmail.com

Thank you!

Thank you for sponsoring the Horsetooth Summer Swim League City Meet hosted by the SCCA Sharks of Fort Collins. Your sponsorship helps us provide an enjoyable overall experience to the 1100 swimmers, families, volunteers, coaches, and referees who make this 2-day event special and successful!

2025 Sponsorship Levels

Freestyle | \$1,000

VIP Parking Access
Banner (provided by you) presented on perimeter of City Meet for both days
Verbal Recognition on Both Days
Logo on back of the City Swim Meet T-Shirt
Website Logo on SCCA Sharks Website
Social Media Shout Out

Backstroke | \$750

Banner (provided by you) presented on perimeter of City Meet for both days
Verbal Shout Out on Both Days
Logo on back of the City Swim Meet T-Shirt
Website Logo on SCCA Sharks Website

Breaststroke | \$500

Banner (provided by you) presented on perimeter of City Meet for both days
Logo on back of the City Swim Meet T-Shirt

Butterfly Stroke | \$250

Banner (provided by you) presented on perimeter of City Meet for both days

Make checks payable to:
SCCA Sharks Swim Team

Questions or to sign up please contact:
emilyjobbirdsall@gmail.com

Venmo:
@SCCASHarks

HORSETOOTH LEAGUE CITY MEET 2025 ENTRY FEE FORM

YOUR TEAM NAME _____

Head Coach Name _____

Coach Cell _____

Team Rep Name _____

Team Rep Cell _____

Team Rep should not be a coach. Rep will be contacted if there is a problem with payments/missing volunteer assignments

CHECKLIST DUE BY Saturday, July 12 at 3:00 PM:

- Share Meet information and online store with families. (Online store closes July 2)
- Submit Meet Entries on Swimtopia (2025 HSSL City Meet) - Lock out Entries, Mark "Ready"
- Fill out the table below to calculate your meet entry fees due to SCCA:

	Quantity	Price/Item (late entry prices)	Sub-total, then final total
Individual events		\$7.00 (\$21.00 late)	
Relay events		\$14.00 (\$42.00 late)	
TOTAL DUE TO SCCA SWIM TEAM (Add \$50 late fee to total if after July 12 at 3:00 PM)			\$

- Fill out the table below to calculate your League Dues for HSSL:

	Quantity	Price/Item (late entry prices)	Sub-total, then final total
Swimmers entered		\$5.00 (\$15.00 late)	
League Fee (see amount in table below)	1	See table below	
TOTAL DUE TO HORSETOOTH SUMMER SWIM LEAGUE			\$

LEAGUE FEE SCALE

80 + Swimmers Registered	79-60 Swimmers Registered	59-40 Swimmers Registered	Less than 40 Swimmers Registered
\$100	\$75	\$50	\$25

- Write **TWO** separate checks based on tables above (SCCA Swim Team and Horsetooth Summer Swim League)
- Turn in a printout of this form with **TWO** checks stapled on in an envelope to SCCA Pool.
313 Tulane Dr. Fort Collins, CO 80525 between the hours of 7:00am-9:30am on Weekdays.
Weekend hours are 10:00 AM - 3:00 PM. No Cash, please pay by check.