

January RSM Club Meeting Minutes

1/16/2024

Meeting Attendees

Erik Morrison	Eszter Galik	Michael Struck
Bob Saunders	Silke Smith	Sean Armstrong
Dave Biener	Michelle Lederman	

Action Items (to be worked on before our February meeting)

Michelle:

- (done) sent Dave a list of current members and account type
- (done) updated MemberSplash membership fees with Silke so these are now correct. Michelle, Silke, and Eszter are coordinating to issue Jessica Thomas a \$250 refund this week to correct the double-counted maintenance fee.
- (done) Will email Board members the proposed 2024 hours for us to vote on so we can update the website and provide Michael with the hours he will need to staff lifeguards.

Eszter:

- Will coordinate two appointments: 1) Chase (Dave, George, Eszter) and 2) UBB (Jason, Dave, Eszter, Erik)
- Will refund Jessica Thomas \$250
- Will create a paperless template for coaches' and lifeguards' timecards

Dave:

- Will make the \$25,000 loan pre-payment
- Will look into a quick fix to even out the potholes in the parking lot. Note: Sean also offered to help with this so please coordinate.

Sean:

- Will own a spreadsheet with maintenance records
- Will coordinate tree work before swim season starts, estimated cost ~\$500-600

Erik:

- Will check whether Christian's family gets club membership dues waived
- Will finalize Berean contract. Verified during the meeting that they should pay via check, payable to Rancho San Miguel Swim Club.
- Will continue to follow up with CC re: quotes for Foothill Middle School promotion party in early June for ~300 people.
- Will work on an email to the membership announcing 2024 dues, the swim team's donation and creation of the Special Project Fund, and attaching annual meeting slides
 - Will coordinate with Michelle, as we discussed it may make sense to consolidate this message into one email that also reminds members to sign up for 2024

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- Swim team will email registration info ~2/1, so our plan to email our invoices shortly after, around 2/5
 - We realize some folks (likely Adult Only or Legacy) may prefer to pay via check or over the phone. Michelle will monitor these accounts and can call to take payments. Folks without an email address on file should also be called.
- Discussed that we collectively should work on our follow-through from meetings and make sure we're attending meetings regularly (~80%) to ensure we're doing what's best for the club and justify waiving membership dues
 - Will aim to have everyone report on their action items at the following meeting
- Need to nail down committees for Special Project Fund—let's discuss in our February meeting but Bob & Erik expressed some interest in driving this. Should pick a few concrete ideas and price them out before this year's swim team auction so we can prioritize projects and members know how their donations will be spent. Ideas we discussed:
 - Clubhouse renovation
 - Parking lot project
 - Only replace sliders
 - Only replace flooring in clubhouse
- Sean mentioned a filter is leaking but this is low priority and we agreed it can be fixed at a later date
- Next meeting scheduled for Tuesday, Feb 20, 7-8pm at RSM Clubhouse