

How to Declare/Undeclare your Swimmer(s) & Sign-Up for Volunteer Positions

1. Access the website at <https://spst.swimtopia.com> & Login
2. On the right sidebar you will see **Upcoming Events**. This can also be accessed under the Navigation Bar [2025 Season > Signup Calendar]
3. You will complete the following steps for each Meet.

SAT
JUN
7

2025 Stonewall Park at Urbanna
Urbanna Otters
Start: 7:00 AM

MEET ENTRY OPEN
JOB SIGNUP OPEN

[Signup Calendar](#) | [2025 Meet Schedule](#) | [Practice Schedule](#) | [Upcoming Events](#)

Meet entries were saved successfully.

Please help! We still need to fill 17 shifts for this meet.
Your family has not yet signed up for a job this meet.

Your family has filled **0 shifts** this season.

Sign up for job shifts

[-- Back to Swim Meets](#)

2025 Stonewall Park at Urbanna - June 7, 2025

Your family swim meet status

Aiden Newman

Not yet signed-up for this meet.

Edit

[Return to Swim Meets](#)

4. **Select whether or not your swimmer is attending or not attending the meet.**

Home ▾ | About Us ▾ | Team Information ▾ | 2025 Season | Team Records | Sponsors

[Signup Calendar](#) | [2025 Meet Schedule](#) | [Practice Schedule](#) | [Upcoming Events](#)

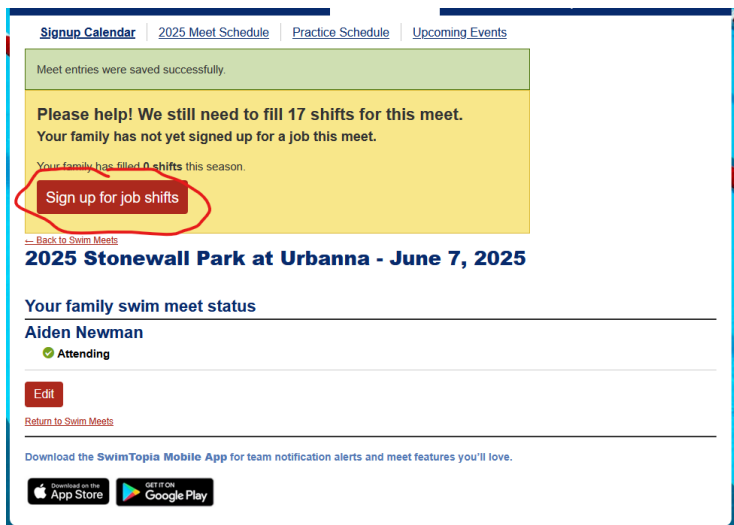
2025 Stonewall Park at Urbanna - June 7, 2025

Aiden Newman (undeclared) ▾

Save [Cancel](#)

- Not attending this meet
- Attending this meet

5. **Lasty, you or a family member must sign up for a volunteer position.**



6. During the registration process, if you listed both parents, then you will see job assignments for both. Please know, that we **ONLY REQUIRE one parent/guardian/family member to volunteer per one shift per meet.** If both parents/family members are able to volunteer, we encourage and appreciate this as it is usually needed!

2025 Stonewall Park at Urbanna - June 7, 2025

Job Assignments

Angela Newman

Not signed-up for any volunteer shifts

Sign up for Jobs

Kevin Newman

Not signed-up for any volunteer shifts

Sign up for Jobs

Only (1) parent/family member is REQUIRED to fill a volunteer job, however, if both are available, we would greatly appreciate this!

Click on "Sign up for Jobs" for at least (1) parent/guardian.

7. Choose one job! Shift A runs from approximately 7am-9:30am and Shift B runs from approximately 9:30am-12:00pm. You can hover over the **i** for a description of the job assignment. (The **Filled** column will tell you how many positions are needed and have been filled). After you select your volunteer job, click **Save Assignments**

Job Opportunities for Angela Newman

Check to signup	Name	Start	End	Filled	Points
<input type="checkbox"/>	Clerk of Course Assistant - Shift A ⓘ	Event #1	Event #37	(0/2)	1.0
<input type="checkbox"/>	Computer Operator Assistant - Shift A ⓘ	Event #1	Event #37	(0/1)	1.0
<input type="checkbox"/>	Head Timer - Shift A ⓘ	Event #1	Event #37	(0/1)	1.0
<input type="checkbox"/>	Heat Ribbon Runner - Shift A ⓘ	Event #1	Event #37	(0/1)	1.0
<input type="checkbox"/>	Recorder - Shift A ⓘ	Event #1	Event #37	(0/3)	1.0
<input type="checkbox"/>	Runner - Shift A ⓘ	Event #1	Event #37	(0/2)	1.0
<input type="checkbox"/>	Scoring/Verifying Assistant - Shift A ⓘ	Event #1	Event #37	(0/2)	1.0
<input type="checkbox"/>	Timer - Shift A ⓘ	Event #1	Event #37	(0/9)	1.0
<input type="checkbox"/>	Clerk of Course Assistant - Shift B ⓘ	Event #38	Event #65	(0/2)	1.0
<input type="checkbox"/>	Computer Operator Assistant - Shift B ⓘ	Event #38	Event #65	(0/1)	1.0
<input type="checkbox"/>	Head Timer - Shift B ⓘ	Event #38	Event #65	(0/1)	1.0
<input type="checkbox"/>	Heat Ribbon Runner - Shift B ⓘ	Event #38	Event #65	(0/1)	1.0
<input type="checkbox"/>	Recorder - Shift B ⓘ	Event #38	Event #65	(0/3)	1.0
<input type="checkbox"/>	Ribbon Writer - Shift B ⓘ	Event #38	Event #65	(0/2)	1.0
<input type="checkbox"/>	Runner - Shift B ⓘ	Event #38	Event #65	(0/2)	1.0
<input type="checkbox"/>	Scoring/Verifying Assistant - Shift B ⓘ	Event #38	Event #65	(0/2)	1.0
<input type="checkbox"/>	Timer - Shift B ⓘ	Event #38	Event #65	(0/9)	1.0

Save Assignments or [Cancel](#)