



## DYSL Board Meeting Minutes – 9 April 2019

**DATE:** Tuesday, April 9, 2019 **TIME:** 5:00 PM – 7:00 PM **LOCATION:** Al Waha South

### ATTENDEES PRESENT:

Jeremy Babbington (Commissioner), Jacques Olckers (Assistant Commissioner), Eduardo Del Carmen (IT Manager), Manar Elfayoumy (Secretary), Mary Lubbe, Joe McLaughlin, Juan Caralt (members at large).

### REGRETS

Kellie Nielson (Treasurer) & Donna Sambodo,

### AGENDA TOPICS

#### Sponsorship

- All sponsors of the nationals including NCB, Lenovo, Pepsi Co (Aquafina & Lipton Ice Tea), American Business Associations and Turkish Airline approved by COI
- Pins will be hand carried to Saudi Arabia arriving 16 April, before the nationals.

#### Head Coach

- Unfortunately, Coach Richard had to leave DYSL due to important family matters. His last day with the team will be May 31<sup>st</sup> and he will fly back to the Philippines June 1<sup>st</sup>
- Luckily, the expected new head coach from UK has signed the contract and returned it. There are still a few issues from Aramco side to be sorted.
- Recreation is working on finishing the paperwork and initiate the visa.
- Hoping for the new head coach to arrive before the start of the new season.

#### Nationals Meet Program

- We found a vendor to print 50 pages back to back colored meet program for 45 SAR
- Sponsors' logo will be in the meet program
- Team Photos will be included in the meet program

#### Use of Dolphin Timers

- Will be tested before the Last chance meet to explore the possibility of using them during Regional and National

#### Items to do for A-Regionals & Nationals

- Manar will approach the trophies vendor to engrave the Hand Over Trophy for AFSA
- Marry will laminate Photography Rules and the swimmers tags for AFSA championships
- Still working on finalizing the Tent approval

- Since Fixing Lane Ropes will require time we requested to borrow RT ropes for Regionals and Nationals and have arranged for transportation with the recreation.
- Locker Rooms will be Available before Regionals

<b>2019 AFSA Swimming Championships</b>	
<b>NATIONALS - May 3-4</b>	
<b>Items to Do</b>	<b>Responsibility of</b>
<b>Facilities Reservation</b>	<b>Jem</b>
<b>a. Pool, Reservation May 3-4</b>	
<b>b. Pool - May 2 for Set-up</b>	
<b>c. Pool - May 3-4 warmup pool</b>	
<b>d. Cool room – family/games room</b>	
<b>e. Al-Waha South Room # 3 from 6:30 am to 5 pm on both days (May 3 - 4) for officials meetings</b>	
<b>f. Al Waha North May 4 - 11 am to 6 pm for award ceremony</b>	
<b>Meet Director</b>	<b>Jem</b>
<b>Pre Event meeting with all teams</b>	<b>Hassan Iqbal</b>
<b>Breakfast for scratch meeting</b>	<b>Hassan Iqbal</b>
<b>Aramco Buses from designated hotels</b>	<b>Jem</b>
<b>Team Entries</b>	<b>Eduardo / Elvis</b>
<b>Meet Announcement</b>	<b>Jem</b>
<b>Meet Schedule</b>	<b>Eduardo / Elvis</b>
<b>Meet Work Schedule</b>	<b>Eduardo</b>
<b>Meet Program</b>	<b>Donna</b>
<b>a. Designing</b>	
<b>b. Printing</b>	
<b>Meet Supplies</b>	<b>Mary</b>
<b>Drinks for the Meet</b>	<b>Pepsi Co Sponsorship</b>
<b>Referee</b>	<b>Brad Nielson</b>
<b>Admin Referee</b>	<b>Kellie</b>
<b>Coordinator S&amp;T</b>	<b>Mahmoud Abdulfatah</b>
<b>Discounted Hotel Accommodation</b>	<b>Hassan Iqbal</b>
<b>A/C tents</b>	<b>Hassan Iqbal</b>
<b>Night Before Dinner</b>	<b>Board</b>
<b>a. Bus for hotels</b>	
<b>b. Bus for DYSL board</b>	
<b>c. Information Packs</b>	
<b>d. Attendance List</b>	
<b>e. Badges for all Swimmers</b>	<b>Mary Lubbe</b>
<b>Night before Setup</b>	<b>Joe / Eduardo / Jem</b>
<b>a. Speakers installed in AC Tents</b>	
<b>b. TV's installed in AC Tents x4</b>	
<b>c. Water Sprinkler System for Bull Pen</b>	

d. Water Spraying Fans	
Setup Morning of May 3 & 4	
a. Colorado System	Joe / Eduardo / Jem
b. Pop Up Canopies for 6& Under and Coaches	
c. Water Spraying Fans	
d. Sound System	
e. Anti-trip Electrical Mats	
f. Barriers	
g. Drinks	
h. Meet equipment - timers etc	
i. Decorations	
Pool Decorations	
Nationals Logo Design	Jem / Manar
T-shirts	Manar / Kellie
Medals, Ribbons & Trophies	Manar / Kellie / Jem
Banner for prize-giving Ceremony	Manar
Hand Over Trophy	Jem / Manar
Photographer	Manar
Scratch Meeting Breakfast	Hassan
Award Ceremony Setup	Donna / Mary / Maryam
a. Podium	
b. White Dividers	
c. Large Tables x4	
d. Trophies	
e. Carpets for swimmers to sit on	
f. Microphone & Sound System	
g. Rostrum for announcer	
h. Chairs	
i. Decorations	
Packed Lunches (visiting teams)	Manar
Relays	Jem / Eduardo / Elvis
Security List for non-Aramco Teams	Jacques
Vendors approved by Saudi Aramco & Contact Details	Jem
Vendors	Board
a. Joffrey's Coffee	
b. Candelas Pizza	
c. Baskin Robbins	
d. Schawarma - AFS	
e. Cheese Bread & Zatar (breakfast)	
f. Arabian Food services (Snack Bar)**open early on May 3 & 4	
g. Food Trucks on May 3 & 5	

### **Swim Meet Photographer**

- Manar has arranged with Raazia Ali to be the photographer
- She will come during the opening and closing ceremony.

### **Security for Big Meets**

- Jacques will handle all security passes.
- Al Waha Car Park will be blocked during the morning for Nationals opening ceremony.
- Shift Supervisor will be appointed to coordinate security with DYSL for days of Meet.

### **Board Elections**

- Mr. Don Saunders will be the DYSL independent verifier of votes for DYSL
- Recreation will appoint their verifier independently of us

### **Board Meeting During Ramadan**

- Due to Ramadan the board meeting in May will not occur at normal time
- Will rearrange for a Saturday morning time
- Jem to arrange meeting room once date and time confirmed

### **Next Board Meeting**

- Saturday, May 11 from 9:00- 11:00 am – Al Waha South (Room #3)

