



DYSL Board Meeting Minutes – 24 August 2020

DATE: Monday, August 24th, 2020 **TIME:** 4:30 PM – 6:30 PM **LOCATION:** Virtual Zoom Meeting

ATTENDEES PRESENT:

Jeremy Babbington (Commissioner), Lanre Oshinowo (Assistant Commissioner), Eduardo Del Carmen (IT Manager), Joe McLaughlin (Secretary), Kellie Nielson (Treasurer), Alexey Alexeyenko, Marie Aronson & Sean Rahiti (members at large).

REGRETS:

Sara Meehan (member at large).

AGENDA TOPICS

Fall 2020 Board

- Welcome new board members
- Sara Meehan sends her regards and cannot attend the meeting.
- Personal contact details to be sent to recreation on Tuesday. These will be added to the DYSL ShareK site as well as the DYSL website.

Pool Opening

- Jem provided updates on pool opening and discussions with recreation
- DYSL has provided recreation with a comprehensive re-opening plan for the team
- Recreation has responded they are following the Saudi Swimming Association guidelines which so far has not recommended reopening pools in the kingdom
- The board have no further details on when and if the pool will re-open

Dispensation for Treasurer Position

- Jem provided an update on treasurer position.
- The position was uncontested in the recent team board vote.
- Since Kelly has served on two consecutive boards as treasurer, a waiver from Recreation Services Division administrator is required for her to continue in the position.
- This has been requested by DYSL and is under processing by recreation.

Zoom Land Training

- All board members attending were in favor of continuing remote land training.
- Time to be shifted to begin at 3:30pm Sun-Thru to avoid conflict with school schedule.

Communication Protocols

- Discussion of how the board communicates with recreation and membership.
- Protocols shall be documented and included in meeting minutes so team can see how communication is done within the team
- Recreation communicates only with commissioner.
- Assistant commissioner shall attend all meetings with recreation.
- All team correspondence shall be recorded by secretary.
- Aramco will not allow google forms to be used.
 - One specific nominated email account per family is required for voting purposes.
 - Each family can associate several email addresses with the team, however
 - The family specific nominated email address shall be recorded during membership registration.
- Three years of email history is required for auditing purposes. All older emails and google drive documents shall be archived.

Fall 2020 Registration

- New membership cannot be accepted while pool and training remain closed
- IT manager will arrange a reconfirmation of existing members through swimtopia in order to confirm membership numbers and update contact details.
- No new members will be accepted.
- No membership fees will be charged during the reconfirmation.
- All reconfirmed members will have access to the zoom dry land training and any other DYSL activities.
- DYSL board will work with coaches to expand remote technical training opportunities

New Swimmer Tryouts

- DYSL will not be able to hold new swimmer tryouts as normal in the fall until approval has been granted by recreation for the team to use the pool.
- Swimmers have not been able to swim for many months so standard try outs will not be fair on any new swimmers.
- Coach Mark is working on a proposal to assess new swimmers within a training group instead of the usual time trials to make assessment fairer.
- Marie Aronson will attend these sessions as the board representative along with Coach Mark

Board Member Responsibilities

- Discuss responsibilities for each board member
- Initiate a document outlining board member responsibilities.
- These details shall be added to Technical Manual
- This will also allow any potential new board member to see what is expected of them for all positions being applied for.
- Current responsibilities to be assigned to members at large include:
 - Single point of contact for international meets
 - Management of ribbons and trophies
 - General supplies and drinks for swim meets
 - Technical liaison between board, parents and coaches

Coaches

- As we do not know when pool will reopen a discussion of coaching needs was held.
- Coach Elvis is due for leave as he has done more than one year since his last leave. If he leaves he may not be able to return to Saudi Arabia due to travel restrictions.
- Coaches' salaries are currently being paid in full but team has no income due to suspension of use of swimming pool
 - All attending members of the board voted in favor of terminating the coaching contract for Joy Galeno.
 - All attending members of the board voted in favor of retaining the coaching contract for Elvis Baldonado with a re-assessment to take place in December 2020.
 - All attending members of the board were in favor of retaining the coaching contract for Mark Allen without conditions.

Training and Succession Planning

- An email to the membership will be sent in order to find volunteers to be trained for key positions including: Stroke & Turn, Meet Referee, Meet Manager, Starter, time keeper, etc.

Change to Constitution

- All proposed constitution amendments from AGM were approved by DYSL members
- Jem will add details to old constitution and send to Joe
- Joe will send amendments to recreation to be added to the constitution
- Once agreed and signed by recreation, Eduardo will post new constitution on the website and the link will be sent by Joe to the entire team.
- It is likely this process will take some time.

Financial Update

- Kellie updated the board with the financial status of the team.
- We currently have no income coming in and outgoings are paying the coaching staff (full salary) and payment for SwimTopia.

Board Meetings

- Board meetings will continue via Zoom until deemed safe to meet face to face
- Next board meeting will be on 10th September - second Monday of each month
- Once face to face meetings resume they will be on the second Tuesday of each month.

