

Clerk of Course

2024 Westfield Waves and Village Green at SCCA Sharks
July 6, 2024

The idea for Clerk of Course is to help the swimmers get organized behind their block ahead of time to help the meet run quickly and support the swimmer to know where/when/what they are swimming.

Shift 1

Start: #1 Girls 8 & Under 100 Medley Relay
End: #40 Men 15-18 100 Butterfly

Name	Sign-In
1.) Nazeck, Rosie	
2.) Smith, Benjamin	
3.) White, Kristen	

Shift 2

Start: #41 Girls 8 & Under 25 Breaststroke
End: #83 Mixed 13-18 400 Freestyle

Name	Sign-In
1.) Brennan, Jeff	
2.)	
3.)	

First Call / Last Call

Please work closely with the announcer to signal when it's time for the kids to go to the Heating Area and time to get behind the blocks by flipping the number on the first call flags.

Shift 1

Start: #1 Girls 8 & Under 100 Medley Relay
End: #40 Men 15-18 100 Butterfly

Name	Sign-In
1.) Bowers, Eric	

Shift 2

Start: #41 Girls 8 & Under 25 Breaststroke
End: #83 Mixed 13-18 400 Freestyle

Name	Sign-In
1.)	

Hospitality

Selling concession items, all profited money, benefits our swim team

Shift 1

Start: #1 Girls 8 & Under 100 Medley Relay
End: #40 Men 15-18 100 Butterfly

Name	Sign-In
1.) Anstine, McKenzie	
2.)	

Shift 2

Start: #41 Girls 8 & Under 25 Breaststroke
End: #83 Mixed 13-18 400 Freestyle

Name	Sign-In
1.) Farnsworth, Amy	
2.) Sands, Kristen	

Meet Computer

This job requires very little computer knowledge. However, we need someone to input times into the computer and print the ribbon labels at the end of the meet.

Shift 1

Start: #1 Girls 8 & Under 100 Medley Relay
End: #40 Men 15-18 100 Butterfly

Name	Sign-In
1.) Thayer, Tim	

Shift 2

Start: #41 Girls 8 & Under 25 Breaststroke
End: #83 Mixed 13-18 400 Freestyle

Name	Sign-In
1.) Thayer, Tim	

Meet Setup (night prior to the meet)

1. Set up blocks 2. Put up backstroke flags 3. Take ladders out of the water 4. Set out Clerk of Course chairs 5. Set out tables for the announcer/starter, hospitality, and computer 6. Hang up Sharks sign

Shift 1

Start: 8:00 PM

End: 8:30 PM

Name	Sign-In
1.) Bell, Howard	
2.) Frey, Jill	
3.) Koblenz, Katie	
4.) Koblenz, Tim	

Meet Take-Down

Please plan to stay after the meet to take down all swim team equipment. Better teamwork and more hands makes the job easy.

Shift 1

Start: 11:30 AM

End: 12:00 PM

Name	Sign-In
1.) Bell, Howard	
2.) Brockman, Emily	
3.) Morgan, Rick	
4.) Nugent, Ryan	

Official

Your role entails watching for legal/illegal strokes, wall touches, and occasionally/consistently educating kids on their miscues with a conversation about their disqualification.

Shift 1

Start: #1 Girls 8 & Under 100 Medley Relay
End: #40 Men 15-18 100 Butterfly

Name	Sign-In
1.) Ogden, Stacey	

Shift 2

Start: #41 Girls 8 & Under 25 Breaststroke
End: #83 Mixed 13-18 400 Freestyle

Name	Sign-In
1.) Ogden, Stacey	

Pick Up Consuelos Burritos

Promptly at 7:00am on Saturday morning, please pickup the boxes of Consuelos burritos from the Consuelos store and bring them to the hospitality table at the swim meet for us to sell. Please anticipate a few boxes, and perhaps a wagon to help transport.

Pick Up

Start: 7:00 AM

End: 8:00 AM

Name	Sign-In
1.) Jones, Matthew	

Ribbons

We will need volunteers to collect the ribbons after the meet to be delivered to opposing teams' swimmers and to also be sorted for our swimmers.

Shift 1

Start: 11:30 AM

End: 7:00 PM

Name	Sign-In
1.) Breshears, Hannah	

Team Tent

Your job will be to set up/take down the SCCA swim team tent. There is a team area to set it up. Underneath you will set up the provided folding table and fill our orange jug with water. You will also post heat sheets on the wall in the team area as well as around the pool (tape provided). At the end of the meet you will takedown / return everything.

Shift 1

Start: #1 Girls 8 & Under 100 Medley Relay

End: #83 Mixed 13-18 400 Freestyle

Name	Sign-In
1.) Bates, Doug	

Timers

Timers: There will be two timers per lane. 1. For the timer with the clipboard, please verify that the correct swimmer/relay is present and in the correct lane, heat, and event. 2. At the sound of the whistle/beep, please start the watch even if your lane is empty, just in case a backup is needed. Check the watch to ensure it has started and is working properly. 3. If you miss the start or if the watch malfunctions, raise the watch overhead to signal a backup timer. 4. Stop your watch when the swimmer touches the wall, and record the time onto the piece of paper on your clipboard. Please record NS if there is not a swimmer in your heat/lane. ***If the swimmer in your lane wins their heat, they earn a card for a heat winner treat.

Shift 1

Start: #1 Girls 8 & Under 100 Medley Relay
End: #40 Men 15-18 100 Butterfly

Name	Sign-In
1.) Brennan, Jeff	
2.) Clark, John	
3.) Hertzog, Michelle	
4.) Kepler, Devin	
5.) Lowe, Hilary	
6.) Lowe, Sam	
7.) Melena, Sara	
8.) Nazeck, Lizzy	
9.) Perrich, Lindsay	
10.) Reyes, Colleen	
11.) Schnaitter, Annah	
12.) Schumacher, Monica	
13.) Waido, Michael	

Shift 2

Start: #41 Girls 8 & Under 25 Breaststroke
End: #83 Mixed 13-18 400 Freestyle

Name	Sign-In
1.) Andreen, Joe	
2.) Bagley, John	
3.) Hertzog, Michelle	
4.) Perrich, Ryan	

Shift 2

Start: #41 Girls 8 & Under 25 Breaststroke
End: #83 Mixed 13-18 400 Freestyle

5.) Pursley, Severine

6.) Sands, Jerod

7.) Waido, Michael

8.)

9.)

10.)

11.)

12.)

13.)
